

**TENNESSEE BOARD OF ALCOHOL AND DRUG ABUSE COUNSELORS
MINUTES**

DATE: October 21, 2011

TIME: 9:00 a.m., CST

LOCATION: Health Related Boards
Poplar Room
227 French Landing, Suite 150
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Richard Terry Kinnaman, LADAC, Chair
Jacques Tate, LADAC
Sherry Butler, LADAC
Garner Cagle, LADAC, Secretary

**BOARD MEMBERS
ABSENT:** Major McNeil, Citizen Member

STAFF PRESENT: Melody Spitznas, Board Administrator
Rachel Appelt, Assistant General Counsel

Mr. Kinnaman, Chair, called the meeting to order at 9:00 a.m. A quorum was present.

Minutes

Mr. Tate made a motion, seconded by Mr. Garner, to approve the July 15, 2011 minutes as amended. The motion carried.

OGC Report

There are (3) open disciplinary files in OGC.

Ms. Appelt and Mr. Kinnaman attended the Government Operations Committee (GOC) on October 19, 2011. The GOC approved rule amendments to reduce the number of continuing education hours required annually from thirty (30) to fifteen (15), requires at least three (3) hours in ethics, and adds to the scope of practice the evaluation and treatment of persons who have been significantly affected by compulsive gambling disorder. The licensee must complete at least sixty (60) additional hours of specialized education related to compulsive gambling disorder in the form of formal classroom hours, annual continuing education hours or a combination thereof.

Investigative Report

There are three (3) open complaints in Investigations.

Disciplinary Report

Two (2) practitioners are currently being monitored.

Administrator Report

There are currently 433 actively licensed alcohol and drug abuse counselors.

From July 7, 2011 to October 12, 2011, eleven (11) new applications were received, five (5) new licenses were issued, three (3) licenses were retired, and four (4) failed to renew their licenses.

Financial Report

For FY 2011, as of March 31, 2011, the Board's direct expenditures totaled \$24,814.30 and revenues totaled \$58,845.00. Indirect expenditures were not available.

Newly Licensed

Mr. Cagle made a motion, seconded by Mr. Tate, to approve the following newly licensed alcohol and drug abuse counselors:

Lisa Bell
Jaime Mauricio Garza
Judy Johnson
Tiffany Roe Leek
Michael William Mahoney

The motion carried.

Reinstated Licensees

Mr. Tate made a motion, seconded by Ms. Butler, to approve the following reinstated alcohol and drug abuse counselors:

Rita D. Lee
George Massengill
Cindy Kay Miller

The motion carried.

Written Examination Results

Eight (8) candidates sat for the written examination in September 2011 and five (5) of the eight (8) candidates passed. Mr. Tate made a motion, seconded by Mr. Cagle, to approve the exam results, making those who passed eligible to sit for the oral examination. The motion carried.

Oral Examination Results

Kathy Benson stated that there were eight (8) oral examiners scheduled for the October 14, 2011 oral examination. Two (2) of the oral examiners canceled, six (6) oral examiners were present, one (1) became ill and left. Two (2) of the applicants were given a choice to come back later in the afternoon and test with three (3) oral examiners or they could test with two (2) at their scheduled time to test. Two (2) of the applicants chose to have two (2) oral examiners. Ms. Benson stated that none of the applicants who took the oral examination on October 14, 2011 passed. Mr. Tate made a motion, seconded by Mr. Cagle, to approve the results of the oral exam. Ms. Butler recused herself. The motion carried.

Mr. Kinnaman recognized students from Tennessee State University who were present to observe a board meeting for a school project. These students are majoring in Public Health, Health Sciences. Mr. Kinnaman thanked the students for attending.

Correspondence

The Board reviewed correspondence from **Camille Shannon Horton** requesting an extension to take the oral examination due to hardship. Mr. Tate made a motion, seconded by Ms. Butler to grant the request for an extension. The Board stated this will be the final extension granted, as this is the third extension allowed for her. The motion carried.

The Board reviewed correspondence from **Lorie Gretzinger** expressing concerns about the oral examination she took on October 14, 2011. The Board stated that the decision of the oral examiners stands.

The Board reviewed correspondence from **Mufid Abdullah** asking the Board to review his tape from the July 1, 2011 oral examination. After review of the tape of Mr. Abdullah, Mr. Cagle made a motion, seconded by Mr. Tate to confirm the oral examiners' decision to fail Mr. Abdullah. He is required to reapply for licensure, excluding retaking the written exam, because this is his second failure of the oral exam. The motion carried.

Application Review

Mr. Tate made a motion, seconded by Mr. Cagle, to approve **Toby Abrams** to sit for the written examination. The motion carried.

Mr. Tate made a motion, seconded by Ms. Butler, to approve **Sue Coffey-Ramsey** for reinstatement of her license. The motion carried.

Mr. Tate made a motion, seconded by Mr. Cagle, to approve **Geneva Dunlap** to sit for the written examination. Ms. Butler recused herself. The motion carried.

Mr. Cagle made a motion, seconded Mr. Tate, to approve **Susan Hesson** to sit for the written examination. The motion carried.

Mr. Tate made a motion, seconded by Ms. Butler, to approve **Heather Mazey** to sit for the written examination. The motion carried.

Mr. Tate made a motion, seconded by Ms. Butler to approve **Melinda Scott-Mendez** to sit for the written examination. The motion carried.

Mr. Cagle made a motion, seconded by Ms. Butler, to approve **Lyn Noland Rollins** to sit for the written examination. The motion carried.

Mr. Tate made a motion, seconded by Ms. Butler, to approve **Greg Stefaniak** to sit for the written examination. The motion carried.

Ms. Butler made a motion, seconded by Mr. Cagle, to approve **Ronda Watson** to sit for the written examination. The motion carried.

Mr. Tate made a motion, seconded by Mr. Cagle, to delay the decision on the application of **Josie D. West**, pending receipt of clarification of her supervision, work experience and education. The motion carried.

Continuing Education Requests

The Board reviewed a request for approval submitted by **Tammy Stone, LADAC** for the following workshops located at **Cumberland Heights, 8283 River Road, Nashville TN 37209:**

Intake	January 14, 2012
Consultation	February 11, 2012
Assessments	March 10, 2012
Crisis Intervention	April 7, 2012
Counseling	May 5, 2012
Report and Record Keeping	June 2, 2012
Treatment Planning	July 14, 2012
Referral	August 11, 2012
Client Education	September 8, 2012
Orientation	October 6, 2012
Screening	November 17, 2012
Case Management	December 1, 2012

Mr. Tate made a motion, seconded by Ms. Butler to approve the workshops. The motion carried.

The Board reviewed a request for approval submitted by **Patrick Grapevine DUI Institute, 1271 Southland Mall, Memphis TN 38116** for the following workshops:

Domestic Violence & Substance Abuse	November 3, 2011
The Methamphetamine Client	November 17, 2011
Marijuana Abuse	December 8, 2011
Gender Issues	December 22, 2011
Resistant Clients	January 5, 2012
Stress Management	January 19, 2012
Cultural Diversity	February 2, 2012
Confidentiality	February 16, 2012
Hepatitis C	March 8, 2012
Universal Precautions	March 22, 2012

Mr. Tate made a motion, seconded by Ms. Butler to approve the workshops. The motion carried.

The Board reviewed a request for approval submitted by **Granger Brown, MSW, LMSW**, for the following workshops:

“Addressing Suicidal Thoughts and Behavior in Substance Abuse Treatment/TN Suicide Prevention Network” for the following dates and locations:

September 21, 2011
Kingsport TN
October 11, 2011
Memphis TN
October 12, 2011
Jackson, TN
October 18, 2011
Clarksville, TN
October 19, 2011
Nashville, TN
October 26, 2011
Knoxville, TN
November 1, 2011
Chattanooga, TN
November 3, 2011
Murfreesboro, TN
November 8, 2011
Memphis, TN
November 9, 2011
Jackson, TN
November 15, 2011
Cookeville, TN
November 16, 2011
Johnson City, TN

November 22, 2011
Franklin, TN
December 2, 2011
Nashville, TN
December 6, 2011
Knoxville, TN
December 7, 2011
Cleveland, TN
December 13, 2011
Memphis, TN
December 14, 2011
Jackson, TN
December 20, 2011
Chattanooga, TN

Mr. Cagle made a motion, seconded by Ms. Butler, to approve the workshops. The motion carried.

The Board reviewed a request for approval submitted by **Anita Bradford, LADAC Trainer**, for the following workshops:

Behavioral Modification Techniques
October 13, 2011
Brief Interventions
October 27, 2011

The motion carried.

Other Board Business

Mr. Cagle made a motion, seconded by Ms. Butler that applicants who reapply for licensure due to failing the oral exam twice do not have to retake the written exam. The motion carried.

Ms. Butler made a motion, seconded by Mr. Tate, to table the issues of appointing a Task Force committee to approve a core function curriculum and a Task Force committee to develop and review ethical standards for clinical supervisors until the next Board meeting. The motion carried.

Mr. Cagle made a motion, seconded by Ms. Butler, to table the issue of reimbursing oral examiners for their mileage at the rate of \$.47 per mile until the next Board meeting. The motion carried.

Mr. Cagle made a motion, seconded by Ms. Butler, to table the issue of the peer assistance program until the next Board meeting. The motion carried.

Mr. Cagle made a motion, seconded by Ms. Butler, for Ms. Appelt to revamp the jurisprudence examination to include ethical and legal issues. The motion carried.

With no other Board business to conduct, Mr. Cagle made a motion, seconded by Ms. Butler, to adjourn the meeting at 2:15 p.m. The motion carried.